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**MEMBERS of the COMMISSION**

*Guy Leemhuis – Chair  
Douglas Wiele – Vice-Chair  
Tiffany Allen  
Chris Downey  
Brian Holloway  
Scott Lillibridge  
Celia McGuinness  
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Karla Prieto  
Betty Wilson*

**MEMBERS of the COMMISSION**

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Tom Lackey – Assembly Member  
Melissa Hurtado - Senator  
Jeff Stone – Senator  
Ida Clair, Acting State Architect  
Attorney General Xavier Becerra by Deputy Attorney  
General Anthony Seferian*

**Commission Executive Staff**

*Angela Jemmott – Executive Director*

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## MEETING NOTICE AND AGENDA

### Checklist Committee

**September 17, 2019  
1:30 PM – 3:30 PM**

**(The end time is an estimate; the meeting may conclude earlier.)**

**TELECONFERENCE: 1-866-770-5886  
PARTICIPANT PASSCODE: 19311577#**

**CCDA wants to provide the highest level of accessibility for all meetings. We encourage you to look at the detailed information starting on page 3.**

**[Live Captioning](#)**

**<https://www.streamtext.net/player?event=CCDA>**

Meeting Site Location(s)

CCDA Hearing Room  
400 R Street, 3<sup>rd</sup> Floor  
Conference Room 300  
Sacramento, CA 95811

**Notice is hereby given that the California Commission on Disability Access (CCDA) Checklist Committee will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.**

**ITEMS:**

**1) Call to Order / Roll Call**

**2) Approval of Meeting Minutes (September 26, 2018, March 27, 2019 and June 26, 2019) – Action**

No quorum achieved at March 27, 2019 or June 26, 2019 meetings.

**3) Comments from the Public on Issues not on this Agenda** – The Checklist Committee will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Checklist Committee and/or placed on a subsequent agenda.

**4) Educational Tool/Product for Small Businesses** – Update and Discussion

- a. Review and provide feedback on draft one-pager
- b. Developing partnerships to distribute educational tool(s)

**5) Future Agenda Items** – The Checklist Committee may discuss and set items for action on future agendas.

**6) Adjourn**

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- ❖ The **CCDA** meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code Section §11120-11132. The Act generally requires the **CCDA** to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.
  - ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
  - ❖ The Commission meets under the authority of Government Code §14985.
  - ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code §11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code §11126(a)].
  - ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
  - ❖ Each Commission meeting will provide a teleconference line, large print agendas, and captioning.
  - ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission no later than five (5) working days prior to the day of the meeting.
  - ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
  - ❖ For **Los Angeles Public Transit** ([www.metro.net](http://www.metro.net)) or (323) 466-3876 for bus and rail transit information. Riders with hearing or speech impairments use the California Relay Service – dial 711, and then the number you need. For **San Francisco or Oakland BART** services ([www.bart.gov](http://www.bart.gov)) or (510) 465-2278 or TDD (510) 839-2220 and **CALTrain** ([www.caltrain.com](http://www.caltrain.com)) or 1-800-660-4287 or TDD (650) 508-6448. For **Sacramento Regional Transit and Lightrail** services ([www.sacrt.com](http://www.sacrt.com)) or (916) 321-2877 or TDD 483-4327. For **Paratransit Services** ([www.asila.org](http://www.asila.org)) or if you ARE a certified access services rider within Southern California and would like to make a reservation call: 1-800-883-1295, TDD 1-800-826-7280. If you ARE NOT a certified access services rider, contact customer service at 1-800-827-0829, TDD 1-800-827-1359.
  - ❖ For the latest information on meeting status, check the **California Commission on Disability Access** website: <https://www.dgs.ca.gov/ccda>.
  - ❖ Questions regarding this notice and agenda may be directed to CCDA at [ccda@dgs.ca.gov](mailto:ccda@dgs.ca.gov) or (916) 319-9974 or mail to: 400 R Street, Suite 310, Sacramento, CA 95811.